

City of New Rochelle



New Rochelle Street Parking Regulations Guide for Requesting Modification of Parking Restrictions

Administered by:

New Rochelle Department of Public Works

515 North Avenue

New Rochelle, NY 10801

914-654-2131

www.newrochelleny.com

May 1, 2018

New Rochelle Street Parking Regulations
Guide for Requesting Modification of Parking Restrictions

I. Purpose of the Program

The New Rochelle Street Parking Regulation Guide has been established to address parking concerns of the residents of New Rochelle. The policy is intended to establish a uniform procedure for addressing the parking concerns of residents and business owners within the city. All parking restrictions must be approved by the City Council and are then listed in the New Rochelle Municipal Code.

II. Types of Parking Restrictions

Some common types of parking restrictions that are implemented by the city are listed below. They may be implemented for safety purposes, to accommodate municipal activities, or for resident accommodations.

- A. No Parking, No Standing, No Stopping
- B. No Parking- Street Cleaning Hours
- C. Time Limit Parking
- D. Handicapped Parking
- E. Truck Loading Zones
- F. Metered Parking
- G. Overnight Parking Restrictions
- H. Daytime parking restrictions
- I. Snow Emergency/ Snowfall
- J. Other

III. Request Process

- A. Requests for changes to existing parking regulations should be made to the Director of Traffic Engineering in the Department of Public Works at City Hall, 515 North Ave.
- B. Requests should include the following information (See Appendix A):
 - 1. Name, address, and contact information of requestor.
 - 2. Location where change is requested.
 - 3. Details and reason for requested change.
- C. The Director of Traffic Engineering will review the request and determine if there is a safety issue involved with the request. If there is, a determination on the request will be made based on traffic engineering criteria within 30 days of receipt of the request. If

appropriate, the Director of Traffic Engineering will prepare changes to required sections of the Municipal Code for City Council Action.

- D. If the Director of Traffic Engineering determines that there is no safety concern, the request may be forwarded for Community Input.
- E. The Department of Public Works (DPW) will notify the local councilperson of the request.

IV. Community Input

- A. At times, a citizen may request a revision to existing parking restrictions that could negatively affect neighboring residents and/or businesses. If the Director of Traffic Engineering determines that this could be the case, the DPW will conduct a poll by mail of the residents of the affected street.
- B. Residents may accelerate the process by providing a petition with signatures of at least 75% of all residents in agreement (See Appendix B).
- C. Responses from residents and/or businesses will be tallied 30 days from the date of the solicitation.
- D. DPW will generally not recommend a change to existing regulations unless agreed to by more than 75% of respondents to the survey.
- E. Survey results will be posted on the city website.
- F. If a change is recommended, the Director of Traffic Engineering will prepare changes to required sections of the Municipal Code for City Council Action.

V. City Council Action

- A. Proposed changes to the Municipal Code will be acted on by the Council at the next regularly scheduled Council Meeting.
- B. If approved, the new regulation will be scheduled for implementation.

VI. Implementation

- A. Signs with the new regulations will normally be posted within 14 days after approval by the Council, unless complicated by the presence of underground utilities.

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Appendix A

REQUEST FOR CHANGE IN PARKING REGULATIONS

Please indicate the street where parking regulation changes are requested. Also include the limits of the area along those streets.

Street Name: _____

From: _____ **To:** _____

Please describe the type of regulation requested and the reason for the request.

Contact Name: _____ **Address:** _____

Daytime Phone: _____ **E-mail:** _____

Return this form to:

Director of Traffic Engineering
City of New Rochelle
Department of Public Works
515 North Avenue
New Rochelle, NY 10801

Appendix B

PETITION REQUESTING PARKING REGULATION CHANGE

Description of Street(s) _____

Proposed Parking Regulation(s) _____

Primary Contact Name: _____ Daytime Phone: _____

“As evidenced by my signature, I support the proposed change to existing parking regulations referenced above. I understand that 75 percent of the residents of this street must support this request for the area to be evaluated.” **Only 1 resident can sign per household or apartment unit.**

Street Address	Signature/ Name Printed	Phone/Email