



OPEN AIR PERMIT APPLICATION

Must be filed 30 days in advance of Event

APPLICANT INFORMATION

Name:			Date:	
Current Address:		City:	State:	Zip:
Date of Birth:	Phone:	Driver's License #:		

BUSINESS / ORGANIZATION INFORMATION

Name of Business /Organization:				
Address:				
City:		State:	Zip Code:	Fax No.:
Phone:		Email:		
Type of Business: Corporation Partnership Sole Proprietorship LLC				

DESCRIPTION OF BUSINESS / ORGANIZATION

Political	Religious	Social	Other - Nature of Other:	
-----------	-----------	--------	--------------------------	--

LIST OF OFFICERS

Name & Address:	Title:	Phone:
Name & Address:	Title:	Phone:
Name & Address:	Title:	Phone:
Name & Address:	Title:	Phone:

EVENT INFORMATION

Purpose of Event:	Date of Event:	# of Participants:
Event Location:	Start Time:	End Time:
Any Street Closure Required? Yes No		
If yes specify exact location and intersections:		
Type of Equipment In Event:	Electricity Needed: Yes No	Structure or Tent: Yes No
Food or Beverage: Yes No	County Board of Health Certificate: Yes No	
Any Amusement Device or Rides: Yes No If yes, you must have Common Show License		

INSURANCE REQUIREMENTS

ALL APPLICANTS MUST PROVIDE GENERAL LIABILITY INSURANCE COVERAGE OF \$500,000.00 AND SUBMIT A CERTIFICATE OF INSURANCE NAMING THE CITY OF NEW ROCHELLE AS ADDITIONALLY INSURED PARTY AND MUST STATE THAT ALL COVERAGE SHALL BE PRIMARY TO ANY OTHER INSURANCE COVERAGE BY THE CITY. THE CITY RESERVES THE RIGHT TO INCREASE OR MODIFY THE INSURANCE REQUIREMENTS.

SIGNATURES

I certify to the truth of the above statements and agree that if a license is granted all requirements of the City, County and State Laws, Ordinances & Regulations applying to the sale of any/all food items shall be complied with.

Signature of Applicant:	Date:
-------------------------	-------

NOTARY OR COMMISSIONER OF DEEDS

Sworn and Subscribed to Before Me:	Seal:
Address:	
This _____ day of _____, 20_____	

FEE: \$80.00

OPEN AIR PERMIT APPLICATION

CITY OF NEW ROCHELLE AUTHORIZATIONS

RISK MANAGER

I have investigated the insurance policy and certificate of the foregoing organization, it is approved/disapproved-Comments:

Signature	Date
-----------	------

LAW DEPARTMENT

I have reviewed this application and it is approved/disapproved-Comments:

Signature	Date
-----------	------

POLICE DEPARTMENT

I have investigated the character and reputation of the foregoing organization and the staging area of the even, it is approved/disapproved-Comments:

Signature	Date
-----------	------

FIRE DEPARTMENT

I have reviewed this application and the area of the intended even, it is approved/disapproved-Comments:

Signature	Date
-----------	------

PARKS & RECREATION DEPARTMENT

I have reviewed this application and the area of the intended even, it is approved/disapproved with electricity-Comments:

Signature	Date
-----------	------

City Clerk

Signature	Date
Permit No.	Issue Date:
Receipt No.	Event Date:

(City Seal)

Office of the City Clerk
515 North Avenue
New Rochelle, NY 10801
Michelle Oliveros
City Clerk



Telephone No. (914)654-2159
Fax No. (914)654-2158

Mary Louise Sullivan
Deputy City Clerk

IMPORTANT INFORMATION

EXECUTIVE ORDER 202.17 REQUIRING INDIVIDUALS TO WEAR A MASK OR FACE COVERING

EXECUTIVE ORDER 202.98 NON-ESSENTIAL PRIVATE RESIDENTIAL OUTDOOR GATHERINGS OF UP TO TWENTY-FIVE (25) INDIVIDUALS

I, _____, certify that I have received and read the attached
Name of Applicant

Executive Order 202.17 – Requiring Individuals to Wear a Mask or Face Covering
Executive Order 202.98 – Non-essential private residential outdoor gatherings of up to twenty-five (25) individuals

In addition, will adhere to the protocols required by the Department of Health, which include the following:

- Practicing social distancing at least six feet
- Making sure everyone is wearing a face mask or face covering
- Cleaning and the disinfecting of the entire area where the sale will be held

Signature of Applicant: _____ Date: _____

Signature of Owner (if applicable): _____ Date: _____



No. 202.17

EXECUTIVE ORDER

**Continuing Temporary Suspension and Modification of Laws
Relating to the Disaster Emergency**

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to be continue;

NOW, THEREFORE, I, Andrew M. Cuomo, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to issue any directive during a disaster emergency necessary to cope with the disaster, I hereby issue the following directives for the period from the date of this Executive Order through May 15, 2020:

- The directive contained in Executive Order 202.16 related to issuance of no-action or no-filing letters is modified to require such letters be issued by the Attorney General.
- Effective at 8 p.m. on Friday, April 17, 2020 any individual who is over age two and able to medically tolerate a face-covering shall be required to cover their nose and mouth with a mask or cloth face-covering when in a public place and unable to maintain, or when not maintaining, social distance.



GIVEN under my hand and the Privy Seal of the
State in the City of Albany this
fifteenth day of April in the year two
thousand twenty.

BY THE GOVERNOR


Secretary to the Governor





State of New York

Executive Chamber

No. 202.98

EXECUTIVE ORDER

Continuing Temporary Suspension and Modification of Laws Relating to the Disaster Emergency

WHEREAS, on March 7, 2020, I issued Executive Order Number 202, declaring a State disaster emergency for the entire State of New York; and

WHEREAS, both travel-related cases and community contact transmission of COVID-19 have been documented in New York State and are expected to continue;

NOW, THEREFORE, I, ANDREW M. CUOMO, Governor of the State of New York, by virtue of the authority vested in me by Section 29-a of Article 2-B of the Executive Law to temporarily suspend or modify any statute, local law, ordinance, order, rule, or regulation, or parts thereof, of any agency during a State disaster emergency, if compliance with such statute, local law, ordinance, order, rule, or regulation would prevent, hinder, or delay action necessary to cope with the disaster emergency or if necessary to assist or aid in coping with such disaster, do hereby continue the suspensions and modifications of law, unless superseded, modified or otherwise expired, made by Executive Order 202 and each successor Executive Order to 202, for thirty days until April 20, 2021.

IN ADDITION, by virtue of the authority vested in me by Section 925-a of the Real Property Tax Law to extend during a State disaster emergency the period for paying property taxes without interest or penalties upon request of the chief executive officer of an affected county, city, town, village or school district, I do hereby extend by twenty-one days the period for paying, without interest or penalty, property taxes that are due in the following localities that have requested such an extension: Village of Great Neck Estates, Nassau County;

IN ADDITION, by virtue of the authority vested in me by Chapter 71 of the Laws of 2021 to modify or extend any directive issued during this disaster emergency necessary to cope with such disaster, I hereby modify and extend the following directives consistent with Chapter 71 of the Laws of 2021 for the period from the date of this Executive Order through April 20, 2021:

- The directive contained in Executive Order 202.57 that allowed local chief executives to postpone the operation of any gym, fitness center or class is hereby extended and modified to provide that, effective March 22, 2021, indoor fitness classes shall be permitted to operate, subject to adherence to Department of Health guidance.

- The directive contained in Executive Order 202.74 that limited non-essential private residential gatherings to 10 or fewer individuals is hereby extended and modified only insofar as to permit non-essential private residential outdoor gatherings of up to 25 people, effective March 22, 2021, provided that social distancing, face covering, and cleaning and disinfection protocols required by the Department of Health are adhered to; in addition, it is hereby further modified, effective April 2, 2021, to permit events, arts, and entertainment venues to reopen at up to 33% capacity, with up to 100 people indoors and up to 200 people outdoors, or up to 150 people indoors and up to 500 people outdoors if all attendees present proof of a negative COVID-19 test, provided that social distancing, face covering, and cleaning and disinfection protocols required by the Department of Health are adhered to.



GIVEN under my hand and the Privy Seal of the State
in the City of Albany this twenty-first day
of March the year two thousand twenty-
one.

BY THE GOVERNOR

A handwritten signature in black ink, appearing to be "M. C.", written over a horizontal line.

Secretary to the Governor

A handwritten signature in black ink, appearing to be "Andrew Cuomo", written over a horizontal line.